

MINUTES OF THE BOARD OF DIRECTORS MEETING FOR THE VILLEBOIS COMMUNITY CENTER ASSOCIATION HELD ON AUGUST 26, 2019 AT 6:30 PM AT THE VILLEBOIS COMMUNITY CENTER.

PRESENT: Bill Jacob – President
Kevin Swan – Vice-President
Willem Stoeller – Treasurer
Debbi Burright – Secretary
Robert Johnson – Director
Julie Dailey – Director

ABSENT: Marcia Howell – Director

BY INVITATION: Karina Haley, CCM, CMCA, AMS, Community Manager
COMMUNITY MANAGEMENT INC., AAMC

OWNERS AS INDICATED ON SIGN-IN SHEET

I. CALL TO ORDER

The meeting was called to order at 6:30 PM. A quorum of the Board was present.

II. APPROVAL OR AMENDMENT OF AGENDA

The agenda was approved with the addition of landscaping and security under new business.

III. APPROVAL OF JULY 29, 2019 MINUTES

AGREED: Willem Stoeller moved approval of the minutes of July 29, 2019. The motion was seconded and carried without objection.

IV. OWNERS FORUM

Bob Milano requested pool hours and lap swim be extended. This will be referred to the Pool Committee.

V. COMMITTEE REPORTS

a. Advisory Committee

Bob Milano and Sue Kost led a discussion related to commercial use of the facility as well as marketing/business versus educational or non-profit use.

b. Pool Committee

Tom presented the pool committee report and announced an upcoming meeting to discuss saltwater conversion (Sept 18, 2019 at 6:00pm). Discussed 2020 pay rates.

c. Activities Committee

Julie Dailey reported on behalf of the Committee. Pool potluck will be held around the 21st of September and there will be a wine event in October.

d. Finance Committee

Willem Stoeller gave a brief financial update.

VI. Unfinished Business

a. Gym Window Coverings

Bill found a company that will re-string the blinds for \$205, CMI will issue a work order. Going forward the Board may consider putting up solar shades but that is a more costly solution.

b. WiFi Update

CMI's tech has been working with Fibersphere to determine the best solution for getting gym Wifi up and running. There is some question regarding the wiring to the gym access point. Waiting for Fibersphere to reply.

VII. New Business

a. Activities Closet Organization

Need to reorganize Activities Closet in Gym and get rid of old, unused items in order to free up space. Julie Dailey and Sue Kost will address this.

b. Bike Repair/Replacement

Stationary bike needs repair at a cost of \$355 and Bill also solicited cost to replace altogether.

AGREED: Kevin Swan moved approval of AER Fitness bike repair bid at a cost of \$355. The motion was seconded and carried without objection.

c. Landscaping

Bill recently met with City of Wilsonville regarding park landscaping responsibility. This week he will meet with Shannon from Showplace to review the VCCA service contract.

d. Security

Bill reported that NW Enforcement does nightly patrols, First Response provides monitoring service for fire safety and security (motion detector, security cameras) and he will be looking into how all of those systems work and the associated costs.

VIII. NEXT MEETING DATE

The next meeting date is set for September 23rd, 2019.

IX. ADJOURNMENT

There being no further business the meeting was adjourned at 8:26PM.